



RESIDENT HANDBOOK

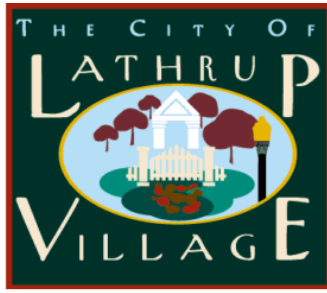
www.lathrupvillage.org

September 2015 Edition

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A HERITAGE OF GOOD LIVING

Dear New Resident:

On behalf of the elected officials, staff and residents of our community, I wish to extend to you and your family a cordial and warm welcome as a new member of the City of Lathrup Village. We are all very proud of the quaint suburban atmosphere that typifies our community and we sincerely hope that you will enjoy living here. The beauty and quiet character of Lathrup Village is a tribute to our developers, community organizations, municipal staff, and to all of our individual citizens.

This packet of information has been prepared to acquaint you with various facets of living of Lathrup Village. Contained within these pages you will find a history of our community, governmental organization and the services that we provide, a directory of our municipal staff, list of community groups and much more. This packet is a complete guide to all services provided by the City. Please keep this handy, as it will provide a reference and answers to most of your questions.

With this short note, I want to express the appreciation of all of us to you for selecting the City of Lathrup Village as your home.

Best Regards,

Frank M. Brock, Jr.
Mayor

HISTORY OF LATHRUP VILLAGE

The City of Lathrup Village combines a historic past with a dynamic present. Gracious homes and planned city growth have provided an ideal environment for convenient, small city living within a larger metropolitan area. Within this setting you will find shaded streets, pleasant lawns, trees, gardens and several parks. One would expect this to be a tradition in a city with our unique atmosphere. The signs of this are everywhere; older homes with an ever-fresh, well-trimmed look complemented by areas of charming newer and new homes. Our close proximity to a developed highway system provides easy access to the entire metropolitan area, and the many amenities available. All of this has made residential Lathrup Village a pleasant place to live and the area a sound investment in real values.

Lathrup Village is a living monument to Louise Lathrup Kelley who conceived and carried out the City's unique development. In 1923 she acquired 1,000 acres in Southfield Township, which covers our present area of 1½ square miles, bounded on the north and south by 12 and 10½ Mile Roads and running east and west from about ¼ mile east of Southfield Road to Evergreen Road on the west. The area was known as Lathrup Townsite where a controlled building plan was followed restricting the subdivisions to all brick houses of high quality, and a beautiful development began to emerge in strict accordance with her ideas, which she carried out throughout her life. The unique street system has been considered a model for a planned residential community. Mrs. Kelley has been considered very progressive in her development of the City by requiring the use of brick, stone or masonry for all homes. She also required attached garages that were considered very unique for their time. Mrs. Kelley was a practical business woman and lived to see her dream of a beautiful city of well built homes become a reality, thus honoring her heritage and establishing a tradition.

Since incorporation as a city in 1953, the City Council and all of its officials have carried on her goodwill, we all so much enjoy today. How can a city be a village, or a village/city? There have been many answers to this question, but the most accepted one seems to be that the citizens wanted to keep Lathrup a village-type community when they decided to become independent and incorporate as a city. Also, to avoid mailing confusion with "Lathrop, Michigan" the City was incorporated as "City of Lathrup Village."

GOVERNMENTAL STRUCTURE

You are served by five at-large members of the City Council elected to either a two or four year term of office depending on the total number of votes received in each election. The Mayor is elected by the City Council and serves in that capacity for the length of their term. The official business of the city is conducted through regularly scheduled City Council meetings, which are public, and residents are welcome to attend. A listing of these meetings can be found at our municipal building and/or the City's cable channel 17. In addition, the City broadcasts its Council meetings on our cable channel. Watch our station for a listing of times.

The City of Lathrup Village was created by a vote of the electors in 1953. The form of government chosen is commonly referred to as the council/ administrator form of government. Under this structure, a City Council appoints a City Administrator to provide leadership for the efficient day-to-day administration of the city government, and to carry out the policies of the City Council.

YOUR CITY HALL
27400 Southfield Road,
Lathrup Village, MI. 48076
Open 8:00am to 4:30pm Monday through Friday



Our Municipal Building, located at 27400 Southfield Road was completed in 1973, and serves as the hub of civic and cultural activities of our City. The building houses all departments except for the Public Services Department which is located at 19101 W. 12 Mile Road. On the main level of our Municipal Building you will find the Administrative Offices, Police Department and the Lathrup Village Community Room. City Council Chambers are on the second floor assessable via stairs and elevator.

COMMUNICATION

The City continues to strive to improve our methods of communication with you. Our website, www.lathrupvillage.org, provides an email alert system called “Notify Me” which can be customized to deliver updates on only those topics in which you are interested. We also provide residents without computer access printed copies of “**Your Town**,” our official city newsletter, that lets you know what’s up in the City. And our cable station is **LVTV** and we provide information on a continuing basis provided through Comcast, AT&T, and WOW! cable providers. Find important information as well as City Council meetings for those residents who are unable to attend, so that they can keep up with the latest information regarding the city.

The general phone number is (248) 557-2600. When you first call in you will hear an opening welcome message and then be allowed to enter the extension number of the department or employee you wish to speak with. Below is a list of specific extension numbers so that you can by-pass the automated attendant and go directly to the department or individual you wish to speak with immediately. Page 13 of your packet also includes a full employee directory with all contact information.

Department Description	Staff Name	Ext	Email
Accounts Payable / Utility Billing	Arron Carlton	221	water@lathrupvillage.org
Building and Code Enforcement	Ken Marten	222	customerservice@lathrupvillage.org
Economic Development Coordinator		223	assistant@lathrupvillage.org
Recreation Department	Maralee Rosemond	224	Recreation@lathrupvillage.org
City Administrator	Matt Baumgarten	225	Info@lathrupvillage.org
City Clerk	Yvette Talley	226	cityclerk@lathrupvillage.org
City Treasurer	Pamela Bratschi	227	treasurer@lathrupvillage.org
Police Department		229	policeclerk@lathrupvillage.org
Lathrup Village Television (LVTV)	Jim Nelson	234	LVTv@lathrupvillage.org

SERVING OUR RESIDENTS

The City provides a multitude of services for its citizens through a number of departments. The following is a brief description of the various departments and the services that are provided. This will assist you in determining where you would direct your efforts when contacting our offices.

CITY CLERK'S OFFICE

(248) 557-2600 Ext 226

cityclerk@lathrupvillage.org

The City Clerk's office certifies and records ordinances, resolutions and actions of the City and keeps them on file for the public record. The City Clerk, Yvette Talley, is also the clerk of the City Council and attends all regular meetings of the council, keeping permanent record of all its proceedings. The Clerk is also the custodian of all papers, documents, records, the City seal, and conducts all municipal, county, state, federal and school elections. Services provided through this office are as follows:

ELECTIONS: All regular elections are held in November to coincide with state and federal elections. Qualified electors who are 18 years of age or older, have lived in the State for 30 days or more, and who have established residence in the City of Lathrup Village 30 days prior to an election, may register to vote at the Clerk's office or at the Secretary of State office. Elections are held in the Community Room of the Municipal Building. Your registration card will have your precinct number on it. School elections are also held in the Municipal Building at the same precinct. If you are considering **running for City Council**, nominating petitions for elected office may be picked up at the office of the City Clerk. Petitions must be signed by no less than 25 registered voters and submitted no later than the first Tuesday following the first Monday of August.

BUILDING DEPARTMENT PERMITS: The following licenses and permits are required and the applications can be obtained at City Hall: **building, electrical, plumbing and heating permits** must be obtained prior to the commencement of any work a permit should be obtained from the Building Department. If you have a contractor doing work for you, please be sure to ask if they have obtained the necessary permits. This will help avoid any problems with the City, and will guarantee that inspections are conducted to insure the work being done is pursuant to code requirements. All contractors doing work in the City must be licensed. Please make sure that any contractor doing work for you has registered through the State of Michigan and that they have obtained a permit from the City to do the work. **Building permits** are required for additions or alterations to your home. The Lathrup Village Building Official, Jim Wright, is available during business hours to consult on specific codes that would apply to your project via phone at (248) 343-8726.

GARAGE SALE PERMITS: Prior to any garage sale, the City has regulations governing these sales and you must obtain a permit and "garage sale signs" from the City. Two signs for \$5.00 and three for \$7.00.

ZONING BOARD OF APPEALS APPLICATIONS: Requesting a variance from the City's zoning ordinance may be required if the City's Building Official has denied your building permit request.

DOG AND CAT LICENSING: A license is required each year for dogs and cats. Our primary concern is to make sure that your pets are properly vaccinated for rabies. Every application must be accompanied by a certificate of Rabies vaccination. The cost for a pet license, **December through February 28 is \$6.00 and after March 1 is \$11.00.** The City has a strict leash law that we ask all pet

owners to observe. Per the City ordinance, be advised that **no more than three pets** (cats and dogs combined or separate) are allowed in a single household.

CODE ENFORCEMENT

“Maintaining the beauty and value of our neighborhoods”

Lathrup Village attracts people who appreciate the value of beautiful neighborhoods, and together as a cooperative team the City and its residents take responsibility for carrying out this tradition. The following information will assist you in understanding many of the basic codes that apply to daily living in the City of Lathrup Village. The City Code Enforcement office is in City Hall. Becoming acquainted with codes will avoid a possible visit, or violation notice from the Code Enforcer. If you have any questions relative to codes, or wish to file a complaint about a potential Code Violation, please call Ken Marten at (248) 557-2600 ext 222 or email customerservice@lathrupvillage.org.

Animal Control: Pets must be kept in your own yard or on a leash when taking them for walks. Be sure to be courteous of others and clean up after your pet. Barking dogs are annoying to neighbors and should be kept under control at all times. Animal control questions should be directed to the Lathrup Village Police Department at (248) 557-2600 ext. 229.

Automobile Parking And Storage: No parking on the street between the hours of 3:00 a.m. to 6:00 a.m. Automobiles cannot be parked on landscaped areas of your property. This includes the grass areas between the sidewalk and street. Owners of automobiles should be considerate of those who use the sidewalks by not parking vehicles across the sidewalk.

Property Maintenance: The City has a strict property maintenance code in order to insure that lasting beauty of our housing stock. Your cooperation is essential to insure that your home remains in good repair. Peeling paint, broken shutters, etc detract from the unique beauty that defines Lathrup Village. Please consider this when looking at your home.

Sidewalks/Hedges: A common complaint from residents is that sidewalks are blocked by overgrown hedges or trees. Please use good judgment when maintaining your landscaping so that it does not interfere with pedestrian traffic.

Vehicle Storage: There are a few types of vehicles are not permitted to be stored in Lathrup Village. The first of which are vehicles which are legally or mechanically **inoperable** (unlicensed, unregistered, and those with flat tires, no engine, etc.). Also, **commercial** vehicle parking is strictly prohibited in residential zones. Those person owning and/or driving vehicles identified as commercial use vehicles should remove them from the premises or store them in a closed garage. **Boats, trailers and RVs** (recreational vehicles) can be brought and kept on the property for 48 hours for the purpose of loading and unloading but not for the purpose of rebuilding, remodeling or effecting mechanical repairs. One boat 16’ or less in length (with or without a boat trailer) or one camping trailer under 7’ wide and under 10’ long may be parked or stored in the rear yard of a lot when screened from public view. House trailers/trailer coaches, mobile homes, motor homes or other vehicles constructed, equipped to provide cooking and overnight sleeping facilities.

Code enforcement requires cooperation from all residents. Your good care will assure that Lathrup Village remains a great place to call home. Remember, City Codes are “the law” and are in place to protect the long lasting beauty of our community. While more than 90% of all violations are quickly corrected, some are not as easily remedied. Violations that are not corrected in a timely fashion are

punishable by fines and in extreme cases jail through the court system. The City has a Code Enforcement is available to answer your questions during regular business hours, please call (248) 557-2600 ext. 222 or email at customerservice@lathrupvillage.org.

CITY TREASURER'S OFFICE

(248) 557-2600 Ext. 227

Treasurer@lathrupvillage.org

The Treasurer's Department is responsible for the collection of all city, county and school taxes, assessments, other revenue and is the custodian of all funds coming into the City. Our current Treasurer is Pamela Bratschi. The Treasurer maintains a system of accounts for all City departments, regulates disbursements of fund, and maintains all records of bond accounts, investments, special assessments and payroll. The Treasurer also coordinates the City's required annual audit.

The City Treasurer coordinates many of the questions relative to the assessing process. The City contracts with the Oakland County Equalization Division for all assessing functions. Each assessment notice that you receive comes from the County, as does the tax bill. The City Treasurer has a direct computer link with the Equalization Division and can answer questions relative to your assessment and tax status. One of her primary duties is the billing, processing and collection of all summer and winter tax bills. The Oakland County Equalization department may be contacted at (248) 975-4451.

Summer tax bills are due July 1st and payable without penalty through August 31st. The summer tax bill is the largest containing 100% of the City tax, 100% of State Education Tax, and 100% of County general operating and 50% of the school tax.

Winter tax bills are due December 1st and payable without penalty through February 14th. The winter tax bill contains 100% of the Oakland County Parks and Recreation, 100% Huron Clinton Metro Authority, and the remaining 50% of the school tax.

All tax bills become delinquent after March 1st and are turned over to the Oakland County Treasurer for collection. Any questions relative to your tax bill should be directed to the City Treasurer at (248) 557-2600 ext. 227 or treasurer@lathrupvillage.org.

PUBLIC SAFETY

Administration (248) 557-3600

Non-Emergency (248) 354-1010

Emergency 911

The Police Department is housed in the north end of the City's Municipal Building, main level. Led by the Chief of Police the department currently has 8 sworn full-time officers and 8 part-time officers utilizing motorcycle and automobile patrols. As a whole, LVPD has adopted the principles of community policing concept. The Police Department continues to make an effort to reach out to our citizens and business owners; recently the department has placed an added emphasis on our neighborhood watch program. Please feel free to contact an officer for any non-emergency needs such as community policing, crime prevention, and home security surveys. The administrative office hours are 8:00 a.m. through 4:00 p.m., at which time any questions or comments that you may have can be directed to the police clerk at (248) 557-3600 extension 229 (or option #3).

The City contracts for Fire, EMS (ambulance), and dispatching services through the City of Southfield. All calls for our police officers are made by the following procedure:

- To request a police officer for a non-emergency situation or to report excessive noise, animal complaints, etc you can dial (248) 557-3600 and press 2. This will connect you with the dispatch center. You may also dial the dispatch center directly at (248) 354-1010.
- Emergency calls for police, fire and medical service dial 911.
- If you are unsure of which number to call the Southfield Dispatch Operations Manager has recommended that you simply dial 911.

DEPARTMENT OF PUBLIC SERVICES

(248) 557-2600 Ext 225

info@lathrupvillage.org

The Department of Public Services has the responsibility for the operation and maintenance of our streets, water system, storm and sanitary sewers and park maintenance. We currently have a staff of four who provide all of our public services. To contact the department during normal business hours (7:30 a.m. through 4:00 p.m.), Monday through Friday, please call (248) 557-2600 ext 225. For after hour emergencies, please dial 911 and dispatch will contact the appropriate department personnel.

Brush/ Branches to be placed at the curbside and must not be any larger than 6” in diameter and no longer than 12 feet in length. All brush/branches must be placed at curbside with the cut ends facing the street. Small twigs are not considered brush and should be placed with yard waste, tied and bundled and cannot weigh more than 40 pounds. Branches/brush placed correctly by the curb will be picked up and chipped every Friday by the City’s contractor, J.H. Hart Urban Forestry. JH Hart Urban Forestry can be reached at (248) 647-4408.

The following will be picked up from the curb:

- Brush/branches cut 4 to 4 1/2 feet long and bundled
- Logs cut to 2 feet long or less and bundled

Compost deliveries are offered in the spring and summer each year. Limited amounts are available to residents for free for pick up at DPS Headquarter on Twelve Mile Road while supplies last. Our DPS staff can also deliver up to 3 yards of compost to your home on Fridays as well on a first come first serve basis.

Curb Side Leaf Collection is provided to the City annually beginning mid-October and concluding around the first week of December. During this program you do not have to bag any leaves we only ask that leaves be raked to the front yard immediately adjacent to the road. However, please do not rake leaves onto Bloomfield or Santa Barbara. Our Public Services employees use large leaf vacuums to pick up your leaves. We remind residents to keep their piles free of grass clipping, sticks and other debris that can damage the vacuums. The schedule for pick up is always placed in the fall issue of our City newsletter (Your Town).

Refuse and Recyclables collected on Fridays and should not be placed at the curb until 4:00 p.m. the day before collection and no later than 6:00 a.m. the scheduled day. Refuse must be in watertight bags weighing no more than 40 pounds each or watertight containers, 35 gallons or less that weigh less than 60 pounds. Recycling and refuse containers should be brought in as soon as possible after pick up and stored in a location outside of public view. Public view is defined as “not be visible from the street.” Refuse such as carpeting may be placed at the curb for Friday collection and must be tied in bundles not more than 3’ in length, 18” in diameter and not weighing over 50 pounds. Larger items (referred to as

Bulk items) such as appliances or furniture are picked up on Fridays as well. Please contact Tringali Sanitation at (248) 585-9120.

When you move into your home, you should have a recycling bin. The bins must stay with the property. If you do not find a bin, please give our City Office a call at (248) 557-2600. The bins can be purchased for a fee of \$12.00 and will be delivered to your home (see attached form).

The disposal of our refuse and recyclable is handled through the Southeastern Oakland County Resource Recovery Authority (SOCRRA) of which the City is a member. The City together with 11 other communities provides a variety of disposal options. SOCRRA operates a composting facility, which turns yard waste into compost, which is then returned back to its member communities. SOCRRA also operates a materials recovery facility that sorts recyclables and then returns a credit to participating communities. SOCRRA also provides information and seminars on healthy lawn and gardens and promotes recycling efforts. SOCRRA can be contacted at (248) 288-5150.

Streets are mostly maintained by the DPS Staff with the exceptions of Southfield Road and Twelve Mile Road. DPS maintains over 27 miles of roads in the City including of asphalt patching, grading and dust control for unpaved roads, snow removal, ice control and street/traffic control signs. Questions relative to streets should be directed to the Department of Public Services Director at 248.557.2600, x 236 or at the DPS garage 248.559-0001.

Yard waste will be picked up weekly from mid April through November. Please review the fall issue of “Your Town” for specific times each year, or contact the City offices for specific dates. Yard waste is defined as new growth hedge and brush trimmings, wood chips, garden vegetables and fruit, old potting soil, edging materials and small pencil thin twigs incidental to your debris. The waste must be placed in open containers or paper yard waste bags. Do not mix fresh grass with this material or the entire container or bag will not be picked up. Arrangements should be made with your lawn care company or with a private contractor to remove your grass clippings. The City encourages and promotes a “Let the Clips Fall Where They Lie” program and information about this program can be obtained from the City offices.

Water and Sewer Service is provided through our Department of Public Services in partnership with the Southeast Oakland County Water Authority, Detroit Water and Sewer Department and Oakland County Water Resource Commissioner’s office. The DPS repairs and replaces meter/meter pads, repair water main breaks and clean sewers with a sewer jet.

Water and Sewer bills are based on the amount of water you have used in a given month collected by our DPS staff. Water and Sewer bills are mailed to your home each month and can be paid via cash, check, internet payment, or direct deposit through the Treasurer’s office. Billing questions or problems should be directed to Arron Carlton at (248) 557-2600 ext 221.

Our Partners In Servicing Your Community

SOCRRA (248) 288-5150

Tringali Sanitation (248) 585-9120

JH Hart Urban Forestry (248) 647-4408

Water Questions (248) 557-2600 ext. 221

PARKS AND RECREATION

(248) 557- 2600 Ext 226

Recreation@lathrupvillage.org

The City has three large parks, Goldengate Park in the City's south end, Sarrackwood Park on the City's northwest side, and the City Municipal Building Park, and multiple, smaller pocket parks scattered around the community. These parks provide play equipment, benches and in some cases walking paths for your enjoyment. The park system maintenance is provided by our Department of Public Services.

Recreation Coordinator, Maralee Rosemond oversees our recreation programming. She can be reached at (248) 557-2600 ext 224 or at recreation@lathrupvillage.org. As a diverse group of residents select our beautiful City as their new home, Ms. Rosemond strives to implement and provide recreational and leisure opportunities. Please watch our website, our newsletter (Your Town), and/or Cable 17 for information about upcoming programs.

Many of the traditional events that the City holds, such as our Summer Concert Series, Breakfast with Santa, lunch with the Easter Bunny, are co-sponsored with our civic groups. This team effort shows the dedication of our civic groups in providing a first class community. We are always looking for volunteers to assist. If you are interested, please contact Maralee Rosemond.

The City does have a Community Fitness Center that is available on an annually membership fee basis. All memberships expire on August 31st. The center is located in the lower level of our Municipal Building. You can stop by and see what we have to offer in the way of fitness equipment during our normal business hours, (8:00 a.m. through 4:30 p.m.) If you are interested in becoming a member, you can contact our City office for information.

Facility rentals are available through our Maralee Rosemond. The Community Room is utilized for community activities and by community groups. It is also available for rent for private parties to the general public. The facility is great for wedding receptions, birthday parties, anniversary parties, etc.

The upper level houses the "Meeting Place." If you are interested in renting one of our meeting rooms, please call our Recreation Coordinator, Maralee Rosemond, at (248) 557-2600 ext 224 or visit our website at www.lathrupvillage.org for more information.

CIVIC GROUPS

Lathrup Village Children's Garden

www.lathrupvillagechildrensgarden.org

The Lathrup Village Children's Garden is a non-profit organization. We are here for one reason, you! We want to help the kids of Lathrup Village grow up with each other and have an understanding of what Mother Nature has to offer.

Contact Patty Keenan at (248) 557-5332

Lathrup Village Community Foundation

lvcfoundation@aol.com

The LVCF has taken a growing role in improving and preserving our community's uniquely friendly and livable quality of life since 1996. We are an active and visible champion of what keeps Lathrup Villagers here now and what we hope will continue to keep and draw good neighbors to Lathrup Village forever.

Contact Jim Rosemond at (248) 433-6789

Lathrup Village Homeowners Association

Established in 1940, the LVHA is a community organization with a commitment to serving and giving back to its community. We provide financial support to fund community events, community organizations, and community projects.

Contact Mara Lipkowitz at (248) 705-0464

Lathrup Village Historical Society

<http://lvhistoricalsociety.home.comcast.net/~lvhistoricalsociety/>

We invite you to join the Lathrup Village Historical Society (LVHS) in our efforts to preserve the history and architectural assets of the City of Lathrup Village.

Contact Robin Roberts at (248) 569-9390

Lathrup Village Lions Club

www.lathruplions.org

The Lathrup Village Lions Club has been assisting the blind, visually impaired, hearing impaired, community events, and worldwide disaster victims for 48 years. Over the years, members of all ages, from all walks of life, both male and female have contributed countless hours to our fundraisers.

Contact Thomas Bainbridge at (248) 559-3466

Southfield Lathrup Optimists Club

Bringing Out the Best in Kids! It's our motto; it's who we are and what we do. We are people who care about our communities and want to make a difference in the lives of young people. Southfield Lathrup Optimist Club meets every Tuesday morning at 7:30 am at the Skyline Club in the 2000 Town Center.

Contact Frank Brock at (248) 515-0733

Lathrup Village Supper Club

<http://lathrupvillagesupperclub.org/>

For over 60 years, the Supper Club has been an important part of Lathrup Village community life. On the second Saturday of every month, from October through May, Supper Club members enjoy great food, entertainment, and the opportunity to meet their neighbors and make new friends.

Contact Karen Miller at (248) 569-7739

Lathrup Village Timebank

www.lathrupvillagetimebank.org/

Neighbors helping neighbors is as old as our species yet in the hustle and bustle of modern life we are losing touch with the pleasures of being in community. So we're using that touchstone of modern life - the Internet - to reintroduce neighbors to each other and the joys of doing things for each other in reciprocal relationships.

Contact Kim Hodge at (248) 424-7455 or Richard Reeves at (248) 569-5610

Lathrup Village Women's Club

The Lathrup Village Women's Club began in 1939, as the Lathrup Townsite Woman's Club. More than 70 years later, we celebrate the efforts and successes of the social and civic purposes and are still strong and active with community involvement, VA Hospital donations, Mobile Meal deliveries, and interesting programs concluded by an abundant tea table!

Contact Nena Downing at (248) 851-0444

STAFF DIRECTORY

Listed below you will find a listing of extension numbers for our staff. Use of these extension numbers will provide for immediate access to the person, or department you wish to speak with. Entering the extension number immediately upon hearing the “Thank you for calling the City of Lathrup Village” will avoid having to listen to the complete automated attendant.

City Office

Main Number (248) 557-2600

Fax Number (248) 557-2602

Ext	Staff Name	Department	Emails
221	Arron Carlton	Administrative Assistant- Finance	water@lathrupvillage.org
222	Ken Marten	Building & Code Enforcement	customerservice@lathrupvillage.org
223	Martha Potere	Economic Development	assistant@lathrupvillage.org
224	Maralee Rosemond	Recreation Department	recreation@lathrupvillage.org
225	Matt Baumgarten	City Administrator	info@lathrupvillage.org
226	Yvette Talley	City Clerk	cityclerk@lathrupvillage.org
227	Pamela Bratschi	City Treasurer	treasurer@lathrupvillage.org
234	Jim Nelson	Cable 17	LVtv@lathrupvillage.org

Police Department

Main Number (248) 557-3600

Fax Number (248) 569-2529

Ext	Staff Name	Department	Emails
229		Police Clerk	
231	Scott McKee	Detective Bureau	
232	William Armstrong	Office of the Police Chief	policechief@lathrupvillage.org
233		Operation Watch Lathrup	
236		Police Clerk Alternate	
238		Shift Sergeant	
240		Conference Room	
241		West Squadroom Desk	
242		East Squadroom Desk	

Department of Public Services

Main Number (248) 559-0001

Fax Number (248) 559-6410

Misc. Information

Southfield Dispatch Center **NON-EMERGENCY** (248) 796-5500

Southfield Dispatch – **EMERGENCY** 911

Southfield Library (248) 796-4200

Tringali Sanitation Incorp. (248) 585-9120

WANT HELP FROM CITY HALL?

Fill Out This Checklist

<p>Pitch In? To make our City ever better. Whenever you see a condition that needs to be corrected, use this form. Bring it or mail it to:</p> <p style="text-align: center;">City of Lathrup Village Matthew Baumgarten, City Administrator City Hall 27400 Southfield Road Lathrup Village, MI. 48076 USA</p> <p>(Type or Print) DATE: _____</p> <p>STREETS: _____ (Location)</p> <p>Holes () Rough () Settled () Water () Bump () Loose Gravel () Mud on street () Poor Drainage () Other _____</p> <p>SHRUBBERY: _____ (Location)</p> <p>Blocks Traffic Sign () Obstructs Sidewalk () Blocks View of Intersection () Overgrown ()</p> <p>SIDEWALKS: _____ (Location)</p> <p>Holes () Cracked () Tree Roots () Muddy () Raised () Sunken ()</p> <p>REFUSE COLLECTION: _____ (Location)</p> <p>Frequently not picked up () Damage to cans () Property Damage () Other _____</p> <p>TREES: _____ (Location)</p> <p>Limbs too low () Dangerous Limbs () Hanging Limbs () Blocks traffic sign ()</p>	<p>FIRE HYDRANTS: _____ (Location)</p> <p>Leaking () Caps off () Needs painting ()</p> <p>TRAFFIC SIGNS: _____ (Location)</p> <p>Bent () Missing () Dangerous () Dirty () Needs replacing () Unnecessary () Needed ()</p> <p>STREET SIGNS: _____ (Location)</p> <p>Missing () Dangerous () Needs replacing () Dirty () Improper location () Needed ()</p> <p>CITY PARKS: _____ (Location)</p> <p>Equipment broken or vandalized () Litter () Hazardous Conditions () Other _____</p> <p>GRASS AND/OR WEEDS: _____ (Location)</p> <p>Tall grass () Tall weeds () Debris/Litter ()</p> <p>OTHER PERTINENT FACTS OR ADDITIONAL INFORMATION:</p> <hr/> <p>TO HELP US SERVE YOU WE NEED TO KNOW:</p> <p>Name: _____</p> <p>Address: _____</p> <p>Telephone No.: _____</p> <p style="text-align: center;">Thank you for your help Matthew Baumgarten City Administrator</p>
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