



City of Lathrup Village
 Planning Commission
 27400 Southfield Road
 Lathrup Village, MI 48076

Phone: (248) 557-2600
 Fax: (248) 557-2602

A HERITAGE OF GOOD LIVING

Office Use Only	
Date Submitted:	_____
Administrative Review Date:	_____
Public Hearing Date:	_____

Request for Rezoning

Please note that information requested and the procedure followed is pursuant to Sec. 7.9 Zoning Amendments and Map. The city council may amend, supplement, or change the district boundaries or the regulations herein, pursuant to the authority and procedures set forth in Michigan Public Act 110 of 2006, as amended. Text amendments may be proposed by any governmental body or any interested person or organization. Changes in district boundaries may be proposed by any governmental body, any person having a freehold interest in the subject property, or by the designated agent of a person having a freehold interest in the property.

Subject Property Information

Property Address(s):		Parcel #	
Property Address(s):		Parcel #:	
Property Address(s):		Parcel #:	
Current Zoning:		Proposed Zoning:	
Total Area (in Acres):		Map of Proposed Area Included?:	

*If additional properties are included in this application then submit all addresses on separate document.

Applicant's Information

Name:			
Address:		State:	
Phone Number:		Fax:	
Email Address:			
Interest in Property:			

*If the applicant is a corporate or a partnership, please attach the State in which it is organized.

Property Owner's Information

Name:			
Address:		State:	
Phone Number:		Fax:	
Email Address:			
Description of Proof of Ownership Provided:			

Application Checklist

The applicant is required to submit the following materials to the City Hall **30 days** prior to the regularly scheduled date of the Public Hearing. Failure to supply all required information will result in the rejection of the application by the Administration or the Planning Commission.

<input type="checkbox"/>	Three (3) Completed and Signed Copies of the Rezoning Application
<input type="checkbox"/>	The \$500.00 Rezoning Application Fee (up to 50 acres and \$50.00 per acre thereafter)
<input type="checkbox"/>	Plot Plan or Survey (See Page 3 of the Application for Required Information)
<input type="checkbox"/>	Signage for Rezoning Hearing installed at least 21 Days in Prior to Hearing (See Zoning Ord. Sec. 7.9.3.B)

Application for Rezoning- Page 2

The undersigned hereby requests a rezoning of the subject parcel(s) under the procedures set forth by Sec. 7.9 of the Zoning Ordinance. Applicants are strongly advised to acquaint themselves with the Zoning Ordinance prior to completing this application. (Please use additional sheets of paper as necessary).

Nature of Rezoning Request

1) Please state the exact nature of any property or civic interest that motivates the Applicant to ask for the change of zoning.

2) Please explain the purpose, plan or reasons why the change of zoning is requested.

Review Considerations Based Upon Zoning Code Sec. 7.9.3.D

3) Please explain why you believe the proposed amendment will be in accordance with the basic intent and purpose of the Zoning Ordinance.

4a) Will the proposed amendment further the comprehensive planning goals of the City found in the Master Plan?

4b) Would the proposed change be consistent with the Future Land Use map in the Current Master Plan?

5) Have the conditions changed since the Zoning Ordinance was adopted or was there a mistake in the Zoning Ordinance that justifies this amendment?

Application for Rezoning- Page 3

6) Will the amendment correct an inequitable situation created by the zoning ordinance, rather than merely grant special privileges?

7) Will the amendment result in unlawful exclusionary zoning?

8) Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?

9a) What is the Zoning Classification of the all Abutting Parcels?

9b) If a rezoning is requested, is the proposed zoning consistent with the zoning classification of surrounding land?

10) If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?

11) If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the Property?

Applicant's Declaration

I declare that the foregoing answers honestly and fairly describe the nature of the proposed use to the best of my information, knowledge, and belief. I understand that City Officials and the City Council will rely upon my representations in processing this application and agree that any resulting decisions or approvals may be

Applicant's Printed Name	
Applicant's Signature	
Property Owner's Printed Name	
Property Owner's Signature	

For Your Information Only (Do not submit with Application)

Please review the information below prior to submitting a Request for Rezoning to the City of Lathrup Village.

Approval Process for Rezoning Requests

1)	Completed Application Submitted 30 Days Prior to Public Hearing Date
2)	Administrative Review with City Staff, Planners, and City Attorney
3)	Signage Installed on subject Parcel(s) by Applicant at least 21 days prior to Public Hearing
4)	Notice of Public Hearing Published, Mailed, and Posted at least 14 Days Prior of Public Hearing
5)	Public Hearing at the Planning Commission Meeting
6)	Planning Commission Review
7)	Planning Commission Makes Recommendation to City Council
8)	City Council Review
9)	City Council may by majority vote of its membership: <ul style="list-style-type: none"> i. Adopt the proposed amendment, ii. Reject the proposed amendment, or iii. Refer the proposed amendment back to the planning commission for further recommendation within a specific time period. Thereafter, the city council may either adopt the amendment with or without the recommended revisions, or reject it.

Required Information for Plot Plan or Survey Per Zoning Sec. 7.9.2

The applicant is required to submit the following materials to the City Hall **30 days** prior to the regularly scheduled date of the Public Hearing. Failure to supply all required information will result in the rejection of the application by

A.	Applicant's name, address, and telephone number	<input type="checkbox"/>
B.	Scale, northpoint, and dates of submission and revisions.	<input type="checkbox"/>
C.	Zoning classification of petitioner's parcel and all abutting parcels	<input type="checkbox"/>
D.	Existing lot lines, building lines, structures, parking areas, driveways, and other improvements on the site and within 50 feet of the site.	<input type="checkbox"/>
E.	Proposed lot lines and lot dimensions, and general layout of proposed structures, parking areas, driveways, and other improvements on the site.	<input type="checkbox"/>
F.	Dimensions, centerlines, and right-of-way widths of all abutting streets and alleys.	<input type="checkbox"/>
G.	Location of existing drainage courses, floodplains, lakes and streams, and woodlots	<input type="checkbox"/>
H.	All existing and proposed easements	<input type="checkbox"/>
I.	Location of sanitary sewer or septic systems, existing and proposed	<input type="checkbox"/>
J.	Location and size of watermains, well sites, and building service, existing and proposed	<input type="checkbox"/>
K.	A sign location plot plan, in accordance with the rezoning sign requirements contained in this article.	<input type="checkbox"/>

Standard for Rezoning Signage on Subject Parcels Per Zoning Sec. 7.9.3.B

At least 21 days prior to the public hearing before the planning commission, the applicant must, at his own expense, install rezoning signage on the property proposed for rezoning, in full public view along street or road frontages. The sign must be located along the property line of the right-of-way at the midpoint of the property width. A corner lot will require a sign for each road frontage. The location and content of the signage must be approved by the building department prior to installation. The signage must meet the following specifications:

- i. Black letters on white background.
- ii. Size: minimum four-foot (vertical) by minimum six-foot (horizontal).
- iii. Sign facing must be exterior plywood, aluminum, or similar material.
- iv. Wording on the signage shall be as noted on the table that follows.

Rezoning Sign Requirements	
Type of Information Required	Letter Height
ZONING CHANGE PROPOSED	Minimum 8" high letters
Present Zoning: ()	Minimum 3" high letters
Proposed Zoning: ()	
Size of Parcel: (Acres)	
A public hearing has been scheduled.	Minimum 4" high letters
For more information call:	
Lathrup Village Clerk's Office. (City Clerk's Telephone #)	